

Ph.D. Program Timeline and Checklist



(Revised 4/2024)

Requirement	Requirement Detail	Approximate Dates	Forms	
Matriculate		Start of Fall 1 st Year	In-person	
	1	9/3/24 - 11/8/24, 1st Year		
Rotations	2	11/18/24 - 1/24/25, 1st Year	• <u>Student Report</u>	
	3	2/3/25 - 4/18/25, 1st Year	• <u>PI Report</u>	
	4 (optional)	4/28/25 - 7/3/25, 1st Year	7	
Estas Bissadation	Direct Admits	Start of Fall 1 st Year	L.C.	
Enter Dissertation	After 3 rotations	Start of Summer 1 st Year	Inform	
Lab	After 4 rotations	End of Summer 1 st Year	gsbse@maine.edu	
Coursework	Required and Elective Courses	1 st and 2 nd Years	Contact	
(Minimum 6 credits per semester before comps, at 1 credit of BMS 699 after comps)	Research Credit (BMS 699)	Minimum 1 credit after comps until graduation	gsbse@maine.edu to register	
Discontation	Form Committee	Fall 2 nd Year	<u>Committee</u>	
Dissertation Committee	Committee Meetings	Semi-Annual	Evaluation Form	
Committee	Submit Program of Study	First Committee Meeting	Program of Study	
Camanahanaiya	Set Exam Date	First Committee Meeting		
Comprehensive Exams	Complete	Summer 2 nd Year	Notification of Results	
Publication		Before graduation, usually 4 th	Inform	
(1 st author Peer-Reviewed)		Year	gsbse@maine.edu	
Dissertation	Choose Topic	Fall 2 nd Year	Include in Program of Study	
	Complete Defense	See Grad School Website	 Notify at least two weeks before Acceptance Form 	
	Submit Dissertation	See Grad School Website	<u>Tentative</u> <u>Acceptance</u><u>Final Acceptance</u>	
Presentation of Research	UMSS	Usually in April	Registration Online (UMSS suggested, MBMSS has limited space)	
	Annual Meeting	Usually in September		
	Monthly Student Meetings	Every Month		
	UMSS	Usually in April		
Meetings	Annual Meeting	Usually in SeptemberOctober		
	Committee Meetings	Semi-Annual	Committee Evaluation Form	

Rotation	PI Laboratory	Start Date	End Date	Student	PI Report	Check
				Report		
1						
2						
3						
4						

Course Number	Course Title	Credits	Semester	Check
Required Courses				
BMS 625	Foundations: Genetics	2	Fall 1 st Year	
BMS 625	Foundations: Biostats/Biocomps	2	Fall 1 st Year	
BMS 625	Foundations: Physiology	2	Spring 1 st Year	
BMS 625	Foundations: Biochemistry	2	Spring 1 st Year	
INT 601	Responsible Conduct of Research	1	1 st Year	
e.g. BMB 502	Bioinformatics or Biostatistics course	3	Spring 1 st Year	
BMS 650	Introduction to Experimental Design and	3	Fall 2 nd Year	
	Grant Writing (prerequisite for BMS 651)			
BMS 651	Grant Writing in Biomedical Science and	3	Spring 2nd Year	
	Engineering (optional but recommended)			
	Subtotal	15		
Elective Courses	Minimum Subtotal	5		
Thesis Credits	BMS 699			
	Minimum Subtotal	10		
	Minimum Total	30		

Requirement	Semester	Check
Committee Guided:		
Committee Meetings	Semi-annually	
Committee Evaluation Form	After each meeting	
Program of Study	After first meeting	
Comprehensive Exam	Commonly Summer 2 nd Year	
Notification of Results of Comprehensive Exam		
Mentor Guided:		
Dissertation	Commonly Summer 5 th Year	
Dissertation Defense	Commonly Spring 5 th Year	
Other Requirements:		
Annual Presentation of Research at UMSS	Usually in April	
Monthly Student Meetings	Monthly	
Annual Meeting (IoM Research Symposium and GSBSE Annual Meeting)	Usually Oct/Sept	